

Ramakrishna Mission, Narendrapur

Industrial Training Centre

Vocational Training Centre-1508

P.O. Narendrapur, Kolkata – 700103

Phone No- 033-2477 2441/7907459872

E-mail ID- rkmndpitc@gmail.com, www.rkmnarendrapur.org

Ref. No. 1/VTC/2019-20

Dated 6-1-2020

Notice Inviting Quotation: VTC-1508/2019-20

1. **Name of the Work:** Supply, Testing, Installation & Commissioning of Branded Desktop Computer with Home/Academic/Standard version of MS Office 16. & UPS as per specification & condition at Ramakrishna Mission Industrial Training Centre, Narendrapur, Kolkata – 700103.

Annexure-A

Sl. no	Name of Work	Quotation Inviting Authority	Delivery Period
01	Supply, Testing, Installation & Commissioning of 2 Desktop Computer with UPS	Principal Coordinator, Ramakrishna Mission Industrial Training Centre, Narendrapur, Kolkata – 700103	15 days

2. **INVITATION:-** Quotation in a sealed envelope are invited by the **Principal Coordinator, Ramakrishna Mission Industrial Training Centre, Narendrapur, Kolkata – 700103** for Supply, Testing, Installation & Commissioning of two Desktop Computers & two UPS as indicated in the enclosed annexure D for our VTC-1508 from the manufacturers/their authorized distributors/authorized dealer/traders etc holding valid licence for supply of Branded Desktop Computers etc. **The same has to be installed & commissioned after supply is made.**
3. **REQUEST FOR DOCUMENT:** -Intending Bidders can search and download NIQ documents from the website www.rkmnarendrapur.org.
4. **FOR SPECIAL ATTENTION:** -*All Bidder are to note that quotation containing any deviation from the terms, conditions specifications and other requirement are liable to be rejected. The quotation inviting authority reserves all rights to reject any or all the quotation without assigning any reason. The Bidder have to supply all the items as per the specification given by Authority.*
5. **SUBMISSION OF QUOTATION:** -All quotation must be submitted in the office of Principal Coordinator as per Annexure B,C,D. Quotation will be opened in presence of intending bidders or their authorized representatives if any.
6. **The following documents should be submitted with quotation. -Annexure-B**

A	Certificates	Copies of PAN Card, Professional Tax Registration, GST registration
B	Supplier details	Copy of valid current TRADE License, Valid Authorization of Distributorship / Dealership from Manufacturer

7. **Date & Time Schedule: - Annexure-C**

Sl. No.	Items	Date(s)
1.	Date of submission of Quotation.	6-1-2020,11.00am-2.00p.m.
2.	Closing date of Documents Submission	21-01-2020,2.00pm.
3.	Bid opening date	21-01-2020, 3.30 pm.
4..	Acceptance & award of contract	21-01-2020 after opening & analysis of quotation

8. **DELIVERY:** -Delivery of the consignment is to be made at the consignee's place within the stipulated date as will be mentioned in the purchase order and the same has to be tested, Installed & commissioned there as the case may be. Schedule of Delivery/Completion of Commissioning/Installation shall be 15 days from the Date of issue of Purchase Order and no further extension of delivery Date may be allowed.

9. **ELIGIBILITY CRITERIA:**-Offers for Desktop Computer with UPS will be accepted only from the reputed manufacturers or their authorized distributors / authorized dealers/ traders in the field under the category of Desktop/Laptop/Printer etc. owning valid license for manufacturing / supplying /trading. The copy of the same must be attached with the quotation.

10. **PRICE:-**

1. All bidder prices shall be quoted for delivery up to the consignee's point inclusive of all charges (taxes, freight, duties etc.). The rate should be quoted inclusive of packing, installation and commissioning. The evaluation of prices will be made based on the total value quoted inclusive of all charges.
2. The prices quoted shall be written both in figures and words. Correction if any shall be made by crossing and initialing with date and re-writing. In case of conflict between figures and words, latter will prevail.
3. Where there is a discrepancy between the unit and the line item total resulting from multiplying the unit rate by the quantity, the unit rate will prevail.
4. The rates quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. Each Bidder shall submit one quotation only. The prices shall be quoted in **Indian rupees only**.

11. **ACCEPTANCE OF INSPECTION / QUALITY ASSURANCE: -**

After issuance of purchase order in favor of successful bidder, the latter has to make necessary arrangement for inspection and testing of the consignment by the quotation inviting authority i.e. **Principal Coordinator, Ramakrishna Mission Industrial Training Centre, Narendrapur or his representative**. The Inspected cleared consignment along with the test certificate in original from the manufacturer will be accepted by the consignee at the consignee's place.

12. **PAYMENT: -**

- (a) No additional charges will be paid other than the quoted price.
- (b) 100% after completion of delivery, acceptance of consignment by the consignee,

successful testing, Installation & commissioning as the case may be.

13. **GURANTEE**: -The guarantee shall be as per Annexure D .The bidder shall remain responsible without cost to buyer for all defects in Desktop/UPS spares in normal use and which have been called to the attention of the successful bidder. Prior to expiry of guarantee period, it will be the responsibility of the bidder to take up the matter with their respective manufacturers for fulfillment of the guarantee provisions
14. **AWARD OF CONTRACT**: The purchaser shall award the contract, within the validity period of NIQ, to the bidder who meets the required conditions in all aspects & has offered the lowest evaluated cost. The terms of the accepted offer shall be incorporated in the purchase order
15. **SIGNING OF CONTRACT**: -
 - 15.1. At the same time as the Purchaser notifies the successful bidder that its bid has been accepted, the Purchaser will send the bidder the Contract /Agreement Form provided in the bidding documents, incorporating all agreements between the parties.
 - 15.2. Within same day of receipt of the Contract Form, the successful bidder shall sign and date the Contract and return it to the Purchaser.
 - 15.3. All the equipment's shall be suitably protected, coated, covered or boxed and crated to prevent damage or deterioration during transit, handling and storage at site till the time of commissioning. The contractor shall be responsible for any loss or damage during transportation, handling and storage due to improper packing.

Swami Vanishananda
Principal Coordinator,
Ramakrishna Mission Industrial Training Centre,
Narendrapur, Kolkata-700103

CONTRACT FORM

This agreement made the.....day of....., 20..... between **The Principal Coordinator of Ramakrishna Mission Industrial Training Centre , P.O. Narendrapur, Kolkata - 700103** (herein after called "the Purchaser") of the one part and.....(*Name of Supplier*) having its registered office at (Address of the supplier),
.....
.....

(Hereinafter called "the Supplier") of the other part.

Whereas the Purchaser is desirous of procuring Desktop Computer with UPS with condition as mentioned in NIQ-VTC-1508/2019-20 and has accepted a bid by the Supplier for the supply of these goods and services in the sum of
(*Contract Price in Words and Figures.....*) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the provisions of the Contract.

In witness whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws above written.

Signed, Sealed and Delivered by the said

The Principal Coordinator,
Ramakrishna Mission Industrial Training Centre,
Narendrapur , Kolkata - 700103 (For the Purchaser)

In the presence of:
.....
.....

Signed, Sealed and Delivered by the said.....
(For the Supplier)

Annexure-D

**Delivery points : Ramakrishna Mission Industrial Training Centre,
Narendrapur, Kolkata – 700103, Dist. South 24 Parganas**

Sl. No.	Name of the item	Specification	Make with specification
1	Desktop PC-2(make must be specified) :	HP or DELL(INDIA)	
	Description	Core i5+ Win 10	
	Model No		
	Processor/CPU	Intel® Core™ i5-6600 Processor (6M Cache, up to 3.90 GHz)	
		No. Of Cores : 4/4	
	Chipset	Intel Motherboard-Compatible Professional Series	
	Memory & Memory Type	8 GB DDR4-1866/2133	
	HDD	500 GB HDD @7200 RPM	
	Monitor	18.5" TFT/LED TCO 5	
	Keyboard & Mouse	USB KBD and Optical Mouse	
	Ports	4 USB Ports and 2 of 3.0	
	Cabinet	Tower	
	DVD Rom Drive	DVD Writer	
	Security Chip	Platform Module 1.2	
	Networking Facility	10/100/1000 with remote boot, wakeup, system installation & TPM 1.2 Chip	
	Operating Systems & MS office	Win 10 Prof 64 bit with RDVD & MS office 2016 original licenses (student/academic version)	
	Power Supply	280W SMPS	
	Warranty	5 Yrs On Site	
	Security Features	Power-on password Administrator password Hard disk password Boot sequence control Boot without keyboard and mouse Serial port I/O control Individual USB port disablement	
2	800 VA UPS-2, with min. 15 minutes backup.	APC or MICROTECH	
	Input Voltage	167 Vac to 280 Vac	
	Frequency	50Hz +/-10%	
	Over voltage transfer	270Vac typical (low sensitivity)	
	Tech Spec type		
	Battery backup + Surge protection outlets	800VA, 420W	

	Surge Protection outlet	230 Vac +/-8%	
	Voltage	On battery power 230 Vac +/-5% (modified sine wave) on utility power 230Vac +/-10%	
	Frequency – On battery	50Hz / 60Hz +/-1%	
	Transfer time	5 ms typical, 10 ms max	
	Protection and Filtering		
	Utility power surge protection	Full time, 150 joules	
	EMI/RFI Filter	Full time	
	Utility input	User resettable circuit breaker / electronic protection.	
	Battery		
	Type (maintenance free)	12 V, 7 Ah	
	Physical		
	Operating temperature	0° C to 40° C (32° F to 104° F)	
	Warranty	5 Years on UPS and 3 Years on Battery	

Information Brochure / Product catalogue, etc. of the quoted item would be submitted with quotation by the Bidder for better evaluation / analysis.

**Principal Cordinator,
Ramakrishna Mission Industrial Training Centre,
Narendrapur, Kolkata-700103.**